

# Diellza Sylejmani

Fushë Kosovë 12000 | +383 48 102 373 diellza70@gmail.com

Excellent knowledge of Microsoft Office suite (Word, Exel, Power Point...)

Excellent knowledge in AutoCaD

- Leadership or leadership skills
- Management skills including all its components
- Flexibility in teamwork
- Coordinate

Human resource Management

## EDUCATION

**Bachelor's Degree - Energy Engineering and Management** Oct 2019 - Jun 2022  
University for Business and Technology , Prishtinë

## EXPERIENCE

**-NEW ENERGY PROGRAM- U.S Agency for International Development's  
Energy Sustainability Activity** Oct 2022 – Apr 2023

**-ELECTRICAL ENGINEERING**  
KOSOVO ENERGY CORPORATION J.S.C Oct 2022 – Apr 2023

**-Data Analyst**  
Office of the Prime Minister - Statistics Agency of Kosovo Aug 2022 – Jan 2023

**-ELECTRICAL ENGINEERING**  
KEDS Mar 2019 - Jul 2022

**-ADMINISTRATION** Sep 2021- Jun 2022  
KOSOVA CHAMBER OF COMMERCE

**-Member of the student council at the level of UBT** Jan 2021 - 2022  
University for Business and Technology, Prishtinë

**Chairwoman of Energy Engineering** Mar 2020 - 2022  
University for Business and Technology, Prishtinë

## LICENSES & CERTIFICATIONS

**Vocational training of young people for entrepreneurship and digital skills for  
category II social assistance beneficiaries** 2021  
Ministry of Labor and Social Welfare

**Cybersecurity Essentials** 2020  
Cisco

**IT, Modern Technologies, Entrepreneurship, Career Development and Leadership**

Leadership Development Organization Albania & Kosova

2019